

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE

Monday, November 26, 2018

**Immediately following the 5:00 P.M., Education, Technology, & Policy
Committee**

Central Office Board Room

AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon a Cooperative Endeavor Agreement between the Terrebonne Parish Assessor's Office, the Terrebonne Parish Sheriff's Office, and the Terrebonne Parish School Board **(Proposed Recommendation)** - Loney Grabert, Terrebonne Parish Assessor

The Committee recommends that the Board approve, as presented, the attached Cooperative Endeavor Agreement between the Terrebonne Parish Assessor's Office, the Terrebonne Parish Sheriff's Office, and the Terrebonne Parish School Board, for a review of Homestead Exemption Claims and Senior, Disabled, and Veteran Freezes in Terrebonne Parish, pending Board attorney review, and authorize the Board president to sign all necessary documents pertaining thereto.

3. Matter bearing upon the surplus property located at 222 Connely Street, Houma, LA 70363 (East Houma Elementary School) **(Proposed Recommendation)** – Curtis Constrantiche, Purchasing Agent

The Committee recommends that the Board enter into a contract with LaRussa Real Estate, 120 Progressive Blvd., Suite 103, Houma, LA 70360, for the sale of surplus property located at 222 Connely Street, Houma, LA 70363 (East Houma Elementary School) for a period of six (6) months, as per policy FILE: D-3.9 Sale of Buildings and Land, fees not to exceed 5% of the sale price, contingent upon the completion of the sale, subject to Board attorney review, and further, authorize the Board president to sign all necessary documents pertaining thereto.

4. Matter bearing upon authorization for the Purchasing Department to re-advertise for a Commercial Surface Lease on Section 16 Lands (**Proposed Recommendation**) – Curtis Constrantiche, Purchasing Agent

The Committee recommends that the Board allow the Purchasing Department to re-advertise for a Commercial Surface Lease on Section 16, Township 20 South, Range 16 East, on an as-is/where-is basis, as referenced on the attached map as Tract H- I-J-K-L-M-N-O-P-Q-R-S-T-C-D-E-F-G-H, in accordance with Louisiana R.S. 41:1211 et seq., due to non-payment of the lease amount by the previous low bidder.

5. Matter bearing upon bid results for Material and Supplies for Teaching (**Proposed Recommendation**) – Curtis Constrantiche, Purchasing Agent

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, for a Catalog Contract for Material and Supplies for Teaching from School Specialty, Inc., dba Frey Scientific, LLC, W6316 Design Drive, Greenville, WI 54942, for a period of one year, with the possibility of two (2) one-year renewals, upon mutual agreement between the

Terrebonne Parish School Board and School Specialty, Inc., dba Frey Scientific, LLC.

6. Revised Budgets for 2018/2019 **(Proposed Recommendations)** – Rebecca Breaux, Chief Financial Officer

a. General Operating Fund

The Committee recommends that the Board adopt the attached 2018-2019 revised budget for the General Operating Fund.

b. Child Nutrition Program Fund

The Committee recommends that the Board adopt the attached 2018-2019 revised budget for the Child Nutrition Program Fund.

c. One Cent Sales Tax Fund

The Committee recommends that the Board adopt the attached 2018-2019 revised budget for the One Cent Sales Tax Fund.

d. ½ Cent Sales Tax Fund

The Committee recommends that the Board adopt the attached 2018-2019 revised budget for the ½ Cent Sales Tax Fund.

e. ¾ Cent Sales Tax Fund

The Committee recommends that the Board adopt the attached 2018-2019 revised budget for the ¾ Cent Sales Tax Fund.

f. Special Revenue Funds

The Committee recommends that the Board adopt the attached 2018-2019 revised budgets for the Special Revenue Funds.

7. Original Budgets 2018/2019 **(Proposed Recommendations)** –
Rebecca Breaux, Chief Financial Officer

a. Building Fund

The Committee recommends that the Board adopt the attached 2018-2019 original budget for the Building Fund.

b. Capital Project Fund

The Committee recommends that the Board adopt the attached 2018-2019 original budget for the Capital Project Fund.

c. Workers' Compensation Fund

The Committee recommends that the Board adopt the attached 2018-2019 original budget for the Workers' Compensation Fund.

d. Loss Fund

The Committee recommends that the Board adopt the attached 2018-2019 original budget for the Loss Fund.

e. Group Insurance Claims Fund

The Committee recommends that the Board adopt the attached 2018-2019 original budget for the Group Insurance Claims Fund.

f. Special Revenue Funds

The Committee recommends that the Board adopt the attached 2018-2019 original budgets for the Special Revenue Funds.

8. Report on 2018/2019 Consolidated Drive **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board approve the 2018/2019 Consolidated Drive collection of \$ 6,999.81, to be distributed equally to the attached list of participating organizations, as per Board action of July 3, 2012, and further, authorize the distribution of the Consolidated Drive collections.

9. Matter bearing upon Monthly Budget-to-Actual Comparison report **(Information)** – Rebecca Breaux, Chief Financial Officer
10. Matter bearing upon Sales Tax collections update **(Information)**
- Rebecca Breaux, Chief Financial Officer
11. Adjournment

COMMITTEE MEMBERS

Donald Duplantis, Chairman
Roosevelt Thomas, Vice Chairman
Debi Benoit

Rebecca Breaux
Chief Financial Officer

RB/bp

c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. C. Berwick Duval, II, Legal Counsel

Ms. Sandy Holloway, BESE, District 3
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey; Veazey & Associates
Mr. Merlin Lirette, AIA, CFP, The Merlin Group, LTD.
Mr. Stephen Smith, All South Consulting Engineers
The Courier, The Times, Charter Communications, KFOL/KJUN-HTV10
Radio Stations, KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association
Insurance Agents of Record